

**Enrolled Minutes of the Forty-fourth Regular or Special Meeting  
For the Twenty-Seventh Highland Town Council  
Regular Meeting  
Monday, September 09, 2013**

*Study Session.* The Twenty-Seventh Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, September 09, 2013 at 6:45 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Silent Roll Call:** Councilors Mark Herak, Dan Vassar, Brian Novak, Konnie Kuiper and Bernie Zemen were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**General Substance of Matters Discussed.**

1. The Town Council discussed the agenda of the imminent regular meeting.
2. The Town Council discussed the acquisition list being amended for Redevelopment Area I and its inclusion of the Public Works Facility. The concerns about the possible use of the site for alternative storage as part of the on-going SSE plan that the EPA was negotiating for inclusion in a consent agreement gave pause. It was determined to pull consideration of Resolution 3013-39 from the agenda for further inquiry with the Redevelopment Director.
3. The Clerk-Treasurer reported that the Patient Protection And Affordable Care Act required notices for all worked regarding their rights and related information about the new health insurance exchanges was issued to all workers through a payroll notification. These notices were to be issued prior to October 1 under the law.

The study session ended at 7:05 O'clock p.m.

*Regular meeting.* The Twenty-Seventh Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, September 09, 2013 at 7:06 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Brian J. Novak, presided and the Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Mark A. Herak reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Brian Novak, and Konnie Kuiper. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** Rhett L. Tauber, Town Attorney; Peter Hojnicky, Metropolitan Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; and Kenneth J. Mika, Building Commissioner; and Alex M. Brown, CPRP, Parks and Recreation Superintendent were present.

Also present were Randy Bowman, Assistant Inspector for Electric; Susan Murovic, Building and Inspection Clerk; and Ed Dabrowski, IT Director (contract).

**Minutes of the Previous Meeting:**

The minutes of the regular meetings of 26 August 2013 were approved by general consent.

**Special Orders:**

1. **Executive Proclamation:** A Proclamation in Recognition of the Week of September 17 through the 23, 2013 United States Constitution Day in the Town of Highland.

TOWN OF HIGHLAND  
PROCLAMATION OF the TOWN EXECUTIVE

A PROCLAMATION IN RECOGNITION OF U.S. CONSTITUTION WEEK  
SEPTEMBER 17-23, 2013

**Whereas,** The Constitution of the United States of America, the guardian of our liberties, is a product of reflection and choice, embodying the principles of limited government in a Republic dedicated to rule by law, not by men; and

**Whereas,** September 17, 2013 marks the two hundred twenty-sixth anniversary of the signing of the Constitution of the United States of America by the 1787 Constitutional Convention, led by George Washington, James Madison and Benjamin Franklin, brilliant men who created a new government that became the standard for self-government to the world; and

**Whereas,** It is the privilege and duty of the American people to commemorate the anniversary of the drafting of this magnificent document, the guardian of our liberties; and

**Whereas,** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States, designating September 17 through 23 as Constitution Week,

**Now, Therefore,** I, Brian J. Novak by virtue of the authority vested in me as President of the Town Council of the Town of Highland, Lake County, Indiana, now hereby proclaim the week September 17 through 23, as U.S. *Constitution Week* in the Town of Highland;

**Be it Further Proclaimed,** That the citizens of Highland are hereby urged to reaffirm the ideals the Framers of the Constitution possessed in 1787 by reflecting on the privilege of being an American with all the rights and responsibilities which that privilege involves.

**In Witness Whereof,** I have hereunto set my hand and caused the Corporate Seal to be affixed at the Highland Municipal Building this 9<sup>th</sup> day of September in the year of our Lord, two thousand thirteen, the period of Highland's incorporation, the one hundred-third and the Independence of the United States of America, the two hundred thirty-seventh.

TOWN of HIGHLAND, INDIANA  
BY ITS TOWN COUNCIL PRESIDENT

Brian J. Novak

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Clerk-Treasurer

**Staff Reports:**

**No building report for August.**

**• Building & Inspection Report for July 2013**

Permit	Number.	Residential	Commercial	Est. Cost	Fees
Commercial Buildings:	0	0	0	\$0.00	\$0.00
Commercial Additions or Remodeling:	12	0	12	\$805,393.00	\$10,231.00
Signs:	9	0	9	\$64,534.00	\$2,716.00
Single Family:	0	0	0	\$0.00	\$0.00
Duplex/Condo:	0	0	0	\$0.00	\$0.00
Residential Additions:	1	1	0	\$4,800.00	\$214.00
Residential Remodeling:	161	161	0	\$1,146,655.50	\$19,024.50
Garages:	2	2	0	\$12,500.00	\$534.00

Sheds:	2	2	0	\$4,500.00	\$239.50
Decks & Porches:	9	9	0	\$20,404.00	\$1,609.00
Fences	20	20	0	\$54,755.00	\$2,004.50
Swimming Pools	5	5	0		\$365.00
DrainTile/ Waterproofing	1	1	0	\$5,800.00	\$128.00
Misc.	7	1	6	\$396,376.00	\$756.50
<b>TOTAL:</b>	<b>229</b>	<b>202</b>	<b>27</b>	<b>\$2,515,717.50</b>	<b>\$37,822.00</b>
Electrical Permits	27	21	6		\$2,192.50
Mechanical Permits	8	7	1		\$667.00
Plumbing Permits	10	6	4	0	\$1,172.60
Water Meters	4	3	1		\$1,021.00
Water Taps	1	1	0		\$200.00
Sewer/Storm Taps	0	0	0		\$0.00
<b>TOTAL Plumbing:</b>	<b>15</b>	<b>10</b>	<b>5</b>		<b>\$2,393.60</b>

**July Code Enforcement:**

Investigations: 178

Citations: 7

**July Inspections:**

Building: 44      Electrical: 36      Plumbing: 12      HVAC 6

Electrical Exams: 0

• **Fire Department Report for August 2013**

	Month	1st half of yr.
General Alarms	9	22
Still Alarms	4	7
Paid still alarms	12	18
<b>Total:</b>	<b>25</b>	

• **Workplace Safety Report for August 2013**

There was one incident. The following incident summary was filed:

Department	Injuries this Month	Year to Date 2013	Total in 2012	Restricted Days 2013	Lost Workdays This Year	Restricted Days Last Year (2012)	Lost Workdays Last Year (2012)
Parks	0	2	0	0	0	0	0
Fire	0	0	0	0	0	0	0
Police	1	6	10	0	0	0	0
Street	0	1	7	0	0	0	0
Water & Sewer	0	2	4	22	0	2	0
Maint.	0	0	1	0	0	0	0
Other	0	2	0	0	0	0	0
<b>TOTALS</b>	<b>1</b>	<b>13</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>2</b>	<b>0</b>

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

**Unfinished Business and General Orders:**

1. **Resolution No. 2013-38:** A Resolution Authorizing a Preliminary Hearing on the Matter of Determining to Finance a Public Safety Facility by a Capital Lease.

Councilor Herak moved, seconded by Councilor Kuiper, the passage and adoption of Resolution No. 2013-38. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**RESOLUTION NO. 2013-38**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA,  
AUTHORIZING AND SCHEDULING A PRELIMINARY DETERMINATION HEARING**

**WHEREAS**, The Town of Highland, Lake County, Indiana (the "Town") is a municipal corporation organized and existing under the laws of the State of Indiana; and

**WHEREAS**, The Town Council of the Town (the "Council") has been presented with a proposal to construct and equip a new public safety facility (the "Project"), and to enter into a lease to finance the Project; and

**WHEREAS**, INDIANA CODE 6-1.1-2-3.1 requires the Town to hold a public hearing on a preliminary determination to enter into a lease for the construction of a governmental facility with project costs in excess of \$2,000,000;

**NOW, THEREFORE BE IT RESOLVED** by the Council that a hearing on the preliminary determination to enter into a lease to finance the Project shall be held at 7:00 p.m. on October 14, 2013, at the Town Hall during the Council's regularly scheduled meeting.

**BE IT FURTHER RESOLVED** That the Clerk-Treasurer of the Town is authorized to publish notice of said hearing in accordance with INDIANA CODE 5-3-1, and to take all necessary action related thereto.

**Duly Adopted** by the Town Council of the Town of Highland, Lake County, Indiana, this 9<sup>th</sup> day of September 2013. Having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Brian J. Novak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

- ~~2. **Resolution No. 2013-39:** A Resolution Of The Town Of Highland Council Approving The Order Of The Highland Plan Commission With Regard To The Resolution Of The Highland Redevelopment Commission Amending the Redevelopment Plan for the Redevelopment Area I, Downtown Highland.~~

By general consent and without an objection, the resolution was pulled from the agenda for future consideration.

3. **Resolution No. 2013-40:** A Resolution Of The Town Of Highland Council Approving The Order Of The Highland Plan Commission With Regard To The Resolution Of The Highland Redevelopment Commission Amending the Redevelopment Plan for the Redevelopment Area II, Highland Commercial Corridor.

Councilor Zemen moved, seconded by Councilor Kuiper, the passage and adoption of Resolution No. 2013-40. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**Town of Highland  
Town Council**

Resolution No. 2013-40

**A RESOLUTION OF THE TOWN OF HIGHLAND COUNCIL APPROVING THE ORDER OF THE HIGHLAND PLAN COMMISSION WITH REGARD TO THE RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION AMENDING THE REDEVELOPMENT PLAN FOR THE REDEVELOPMENT AREA II, HIGHLAND COMMERCIAL CORRIDOR.**

WHEREAS, The Highland Redevelopment Commission (the "Commission"), the governing body of the Town of Highland Department of Redevelopment (the "Department"), pursuant to IC 36-7-14-1, et seq. (the "Act"), approved and adopted its Resolution No. 2013-09; and

WHEREAS, The Department, pursuant to the Act, has conducted surveys and investigations and has thoroughly studied the areas within the Town of Highland, Indiana (the "Town") proposed to be designated as an Redevelopment Project District within the meaning of the Act; and

WHEREAS, The Highland Plan Commission of Highland, Indiana (the "Plan Commission") is the duly designated and acting official planning body and is charged with the duty of developing a general plan for the development of the Town of Highland, Indiana (the "Town"); and

WHEREAS, The Plan Commission, on August 21, 2013 issued its written order approving the Declaratory Resolution No. 2013-09 and the Redevelopment Plan as Amended for the *Highland Downtown Redevelopment Area*, and certifying that the Declaratory Resolution and the Redevelopment Plan as amended conform to the plan of development for the Town of Highland; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Town Council of the Town of Highland, as follows:

**Section 1.** That the approving Order No. 2013-02 of the Highland Plan Commission, attached hereto as a certification to Redevelopment Commission Resolution No. 2013-09 and made a part hereof, is in all respects approved, ratified and confirmed;

**Section 2.** That this Resolution shall be in full force and effect from and after its adoption by the Town Council and signing by the President thereof, as attested thereto by the Town Clerk-Treasurer.

**DULY RESOLVED and ADOPTED** this 9<sup>th</sup> Day of September 2013 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Brian J. Novak, President (IC 36-5-2-10)

**Attest:**

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

**Associated exhibits on file.**

4. **Works Board Order No. 2013-48:** An Order Authorizing and Approving the First Change Order to the Construction Contract related to the 98<sup>th</sup> Street Reconstruction Project, all Pursuant to I.C. 36-1-12-18.

Councilor Zemen moved, seconded by Councilor Herak, the passage and adoption of Works Board Order No. 2013-40. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**The Town of Highland  
Order of the Works Board No. 2013-48**

**An Order Authorizing and Approving the First Change Order to the Construction Contract related to the 98<sup>th</sup> Street Reconstruction Project, all Pursuant to I.C. 36-1-12-18**

**Whereas**, the Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has heretofore authorized and approved a public works project for street reconstruction and other improvements in the public roadway of 98<sup>th</sup> Street, with the project commonly known as the 98<sup>th</sup> Street Reconstruction Project; and

**Whereas**, The Town Council has heretofore awarded a contract to Walsh & Kelly, Inc. for the Project on July 8, 2013 in the amount of Four Hundred Forty-eight Thousand One Hundred Ninety-one Dollars and 97/100 Cents (\$448,191.97); and

**Whereas**, during the course of construction of the Project, it has become necessary to change or alter the original specifications of the project; and

**Whereas**, Garcia Consulting, a licensed engineer performing construction engineering services on this project, at the request of the Town, through the Public Works Director, has specifically identified and presented a description of such changes as one (1) proposed first addendum to the original construction contract with Walsh & Kelly, Inc., particularly in support of costs associated with several bid items, which has a net effect of increasing the contract cost by the amount of Thirty-four Thousand Seven Hundred Twelve Dollars and 08/100 Cents (\$34,712.08); and

**Whereas**, the Town of Highland, through its Town Council which is also the Board of Works, now desires to accept and issue the order for change as described.

**Now Therefore Be it hereby Ordered** by the Town Council of the Town of Highland, Lake County, Indiana;

**Section 1.** That Change Order No. 1 for the 98<sup>th</sup> Street Reconstruction Project, as prepared by Garcia Consulting, a licensed professional engineer performing construction engineering services on the Project, is hereby approved and authorized in each and every respect;

**Section 2.** That this first addendum is hereby ordered to be known as Change Order No. 1, issued to increase the net cost to the original agreement between the Town of Highland and Walsh & Kelly, Inc. in the amount of Thirty-four Thousand Seven Hundred Twelve Dollars and 08/100 Cents (\$34,712.08), bringing the total value of the entire agreement with any and all change orders approved to date to Four Hundred Eighty-two Thousand Nine Hundred Four Dollars and 5/100 Cents (\$482,904.05);

**Section 3.** That as any additional units of materials included in the original contract become needed, the costs of these units in this change order be the same as those shown in the original contract, all pursuant to IC 36-1-12-18(f);

**Section 4.** That the total of all change orders issued that increase the scope of this project may not exceed twenty percent (20%) of the amount of the original contract, that original contract Four Hundred Forty-eight Thousand One Hundred Ninety-one Dollars and 97/100 Cents (\$448,191.97); which may not exceed Five Hundred Thirty-seven Thousand Eight Hundred Thirty Dollars and 36/100 Cents (\$537,830.36), all pursuant to IC 36-1-12-18(d);

**Section 5.** That the proper officers hereby be and are authorized to execute the necessary documents with their signatures.

**Be it So Ordered**

**DULY ADOPTED and ORDERED** BY the Town Council of the Town of Highland, Lake County, Indiana, acting as the Board of Works, this 9<sup>th</sup> day of September 2013 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Brian J. Novak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

5. Action to approve overtime payments for Exempt Salaried Personnel, pursuant to Section 3 of Ordinance No. 1511 the Wage and Salary Ordinance, as amended and Section §4.03.01 of the Compensation and Benefits Ordinance. This waives the provisions of Section § 2.01 of the Compensation and Benefits Ordinance.
  - 5.1 *The Metropolitan Police Chief requests favorable action for R. Potesta, who is an exempt salaried employee, and investigations division commander, in the amount of \$100 for work associated with Highland Grove Mall Special Security.*

Councilor Kuiper moved, seconded by Councilor Vassar, to approve the overtime pay for the exempt salaried Commander Potesta. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The exempt salaried overtime was approved.

6. Authorization for the proper officer to publish Legal Notice for Additional Appropriations in the *Parks and Recreation Special Operating (General) Fund* in the amount of \$100,000, based on increased enrollment and user charges collected higher collected than projected; in the Gaming Revenue Sharing Fund in the amount of \$326,880.38 and in the General Improvement Fund in the amount of \$28,810.

Councilor Herak moved to authorize and instruct the publication for legal notice as indicated. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The notice publication was approved.

7. **Resolution No. 2013-41:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From And Among Major Budget Classifications In The Municipal Cumulative Capital Development Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To I.C. 6-1.1-18-6.

Councilor Kuiper moved, seconded by Councilor Vassar, the passage and adoption of Resolution No. 2013-41. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2013-41**

**AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the MUNICIPAL CUMULATIVE CAPITAL DEVELOPMENT FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO IC 6-1.1-18-6.**

**WHEREAS,** It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Municipal Cumulative Capital Development Fund**;

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That it has been shown that certain existing unobligated appropriations of the **Municipal Cumulative Capital Development Fund** which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

**MUNICIPAL CUMULATIVE CAPITAL DEVELOPMENT FUND**

Reduce Account:	
#430.010 PD Comp/Printer	\$2,400.00
Total 400 Series Decreases	\$2,400.00

Increase Account:	
#3XX.XXX PD Vehicle Equip Installation:	\$2,400.00
Total 300 Series Increases	\$2,400.00

<b>Total of All Fund Decreases:</b>	<b>\$2,400.00</b>
<b>Total of All Fund Increases:</b>	<b>\$2,400.00</b>

**DULY RESOLVED and ADOPTED** this 9<sup>th</sup> Day of September 2013 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Brian Novak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

### Comments from the Town Council Members

(For the Good of the Order)

- **Councilor Bernie Zemen:** *Chamber of Commerce Liaison • Liaison to the Board of Waterworks Directors.*

Councilor Zemen reminded all to tune in to his radio show on WJOB on Tuesday morning.

- **Councilor Mark Herak:** *Park and Recreation Board Liaison • Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Liaison to the Community Events Commission • Liaison to the Park and Recreation Board.*

Councilor Herak congratulated the Public Works Director on the recent nuptials of his son Brett.

Councilor Herak recognized the Public Works Director to brief the Town Council about projects and status of local roads and streets resurfacing.

- **Councilor Dan Vassar:** *•Redevelopment Commission Liaison.*

Councilor Vassar engaged in a colloquy with the Police Chief and the Parks and Recreation Superintendent about the high use by some residents of parks with ball fields as dog walking sites and runs. Councilor Vassar expressed his desire that the prohibition on dogs without leashes be enforced.

- **Councilor Konnie Kuiper:** *• Fire Department, Liaison • Town Board of Metropolitan Police Commissioners Liaison • Chamber of Commerce Liaison.*

Councilor Kuiper has a colloquy with the Police Chief regarding the possibility of using VIPs to perform additional patrols and ticket violators as described by Councilor Vassar. It was noted that as volunteers, the ability to write tickets was confined to two specific infractions dealing with parking in handicapped zones and Fire Zones.

- **Council President Brian Novak:** *Advisory Board of Zoning Appeals, Liaison • Municipal Executive • Chairman of the Board of Trustees of the Police Pension Fund (1925 Law).*

Council President Novak acknowledged the Police Chief who reported on matters before the Traffic Safety Commission.

### Comments from Visitors or Residents:

There were no public comments.

**Payment of Accounts Payable Vouchers and Approval of Payroll Dockets.** There being no comments from the public, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period August 27, 2013 through September 09, 2013. Councilor Vassar seconded. Upon a vote *viva voce*, the motion passed. The accounts payable vouchers for vendors were allowed and the Clerk-Treasurer was authorized to make payment.

### Vendors Accounts Payable Docket:

**General Fund, \$167,982.12; Motor Vehicle Highway and Street (MVH) Fund, \$17,971.01; Unsafe Building Fund, \$4,900.00; Local Road and Street Fund,**



\$13,297.72; Forfeited and Seized Assets Fund, \$2,153.00; Law Enforcement Continuing Education, Training and Supply Fund, \$1,265.00; Gasoline Fund, \$27,382.65; Information and Communications Technology Fund, \$894.67; Municipal Cumulative Capital Development Fund, \$19,636.19; General Improvement Fund, \$20,366.22; Traffic Violations and Law Enforcement Agency Fund, \$11,830.50; Safe Neighborhood Grant Fund, \$3,250.00; Municipal Cumulative Street Fund, \$4,163.00; Payroll Fund, \$2.16; Total: \$296,223.62.

**Adjournment.** Councilor Kuiper moved that the plenary meeting be adjourned. Councilor Vassar seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, September 09, 2013 was adjourned at 7:39 O'clock p.m. The Town Council President announced that the Town Council would be meeting in a Study Session immediately following the meeting to discuss design and uses of the municipal parking lot located at southwest corner of Highway and Kennedy Avenues.

*Study Session.* The Twenty Seventh Town Council of the Town of Highland, Lake County, Indiana met in a study session following the regular (rescheduled) meeting on Monday, Monday, September 09, 2013 at 7:47 p.m. in the upper Council study chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Silent Roll Call:** Councilors Mark Herak, Dan Vassar, Bernie Zemen, Konnie Kuiper, and Brian J. Novak, were present. The Town Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Also Present:** John M. Bach, Public Works Director; Alex M. Brown, Parks and Recreation Superintendent; Susan Murovic and Randy Bowman, were also present.

#### **General Substance of Matters Discussed.**

1. The Public Works Director presented the resurfacing plan for the municipal lot as announced. There was a discussion regarding Park Board plans to explore the use of part of the site for the establishment of Skateboard Park on the site.

The discussion included the use of Sheppard Park as an alternative site.

2. The Public Works Director also reported in the status of a request for inclusion in the MPO Transportation improvement plan for the installation of left turn lanes for the intersection of 45<sup>th</sup> Avenue and Fifth Street. It was noted that presently, the traffic is managed now by the staggered timing of the traffic signals including a left turn light. There would be a local match estimated to be approximately \$127,500 for the Town. The total cost of the project may be \$977,500. The Public Works Director reported to seek any dissent from proceeding with the project. None was presented.

There being no further business, the study session of Monday, September 09, 2013 ended at 8:06 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Clerk-Treasurer